



YSGOL FRONGOCH  
SCHOOL PROSPECTUS  
2024 – 2025

*This document is available in all formats*

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## **A Word from the Head Teacher**

We are delighted to have been entrusted with your child for their learning journey here at Frongoch. We take our responsibilities very seriously and look upon the next four years as a journey that we will travel together as we develop healthy, ambitious, creative and informed young people. Our priority of ensuring the Health and Wellbeing of all of our children will continue to feature heavily in the everyday life of our children here at Frongoch as we believe that a happy child learns.

We believe that in school children should be happy within a safe, secure and nurturing environment; from this the learning will come. At Ysgol Frongoch, we are extremely proud of our school and believe we are able to provide all of the above to allow all learners to flourish whilst developing their independence which will set them up well for the future. We set high standards for ourselves and the pupils and are confident that these expectations are met in terms of standards of achievement and behaviour. The staff are a dedicated team who work hard and I am proud to lead the school - we believe we can make a difference.

Most visitors comment on the atmosphere they feel immediately on entering the school - our ethos is a welcoming one and we refer to the Frongoch family, truly believing that although we are a large school, every individual is important and has a role to play. We welcome parents and family in the school and have an open door policy where all staff are willing to listen and help. We treat everyone with respect and expect the same in return. We do not tolerate any form of abuse.

Our aim is to educate children in academic subjects but also to provide as many opportunities as possible to enrich the lives of learners and to allow everyone to become independent learners whilst also being excellent members of teams and communities. This is done through a wide range of skill-based clubs, entering sporting and other competitions, encouraging each child to participate in various activities and organising educational visits; including a progression of residential trips. We aim for all learners to achieve success - academic, sporting, musical for example – and we value and celebrate the contribution we all make to our community here in Denbigh.

We hope your child will be very happy in Ysgol Frongoch and look forward to getting to know you and your child. I hope this prospectus provides you with much information; should you have any questions after reading this, please do not hesitate to contact me at the school office to arrange a visit.

Croeso i teulu Frongoch – welcome to the Frongoch family!

*Mr Dylan Thomas*

## Ysgol Frongoch – Mission Statement

***Together we achieve.....Cyflawni gyda'n gilydd...***

**In Ysgol Frongoch our aim is to ensure that all learners become**

- Ambitious, capable learners, ready to learn throughout their lives.
- Enterprising, creative contributors, ready to play a full part in life and work.
- Ethical, informed citizens of Wales and the world, ready to be citizens of Wales and the world.
- Healthy, confident individuals, ready to lead fulfilling lives as valued members of society.

### **School Expectations**

- Ready – Everyone should arrive at school with the appropriate attitude, equipment and appearance which prepares them for success.
- Respect – Our school appreciates the dignity of each member of our local community, possessions and property. Everyone should show respect towards themselves and all members of the local school community, possessions and property.
- Safe and Responsible - Everyone has a collective and individual responsibility to ensure our behaviour promotes effective learning and the safety of the school community. Everyone needs to take responsibility for their own actions.

### **School Ethos and Values**

- Creating a happy, caring and supporting environment where every child feels secure and valued.
- Providing quality opportunities and experiences which allows each child to fulfil their potential.
- Enabling a broad, balanced and relevant curriculum which prepares each child for their life journey.
- Promoting positive relationships to encourage everyone to care and respect one another in the community.

## Ysgol Frongoch – Staff

### Teaching Staff

Mr. Dylan Thomas B.Ed, NPQH	- Head Teacher FT
Class 1. Mrs. Gemma Sivill, B.Sc (Hons)	- Year 3 teacher/Expressive Arts Lead 0.8
Class 2. Mrs Ceri Boyd, B.Sc	- Year 3 teacher/Deputy Head Teacher FT
Mrs. Adele Gregory, B.Ed (Hons)	- Year 3 teacher/ ALNCO FT
Class 3. Mrs. Emma Jones, BA (Hons)	- Year 4/ 5 teacher/ Languages, Literacy and
Communication Lead 0.8	
Class 4. Miss. Lucy Featherstone BA	- Year 4/ 5 teacher Science and Technology Lead FT
Class 5. Mrs. Donna Cooke, BA (Hons)	- Year 4/ 5 teacher Health and Wellbeing Lead FT
Class 6. Miss. Beth Jamieson, BA	- Year 6 teacher Humanities Lead FT
Class 7. Mr. Jack Griffiths, BA [Hons]	- Year 6 teacher Maths Lead FT
Mrs. Bethan Jones, B.Ed (Hons)	- 0.6 Management /PPA cover and Cymraeg Lead

### Support Staff

Ms. Alison Taylor	- Teaching Assistant FT
Mrs. Wendy Cooke	- Teaching Assistant FT
Mr. Anthony Gledhill	- Teaching Assistant FT
Mrs. Gwen Salusbury	- Teaching Assistant 0.8
Mr. Peter Wood	- Higher Level Teaching Assistant 0.6

### Office Staff

Mrs. Lisa Farley	- Secretary
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### Cleaning Staff

Mr. Anthony Gledhill	- Caretaker/cleaner
Mrs. Sheila Jones	- Cleaner

### Kitchen Staff

Mrs. Gillian Roberts	- Cook
Temporary staff	- Cook

### Lunchtime Supervisor

See above Support Staff

### Breakfast Club Staff

Ms. Alison Taylor  
Mr. Peter Wood  
Mr. Anthony Gledhill

## Ysgol Frongoch – Governors

Mr. Jon Bowcott (Chair)	- Parent.
Mrs Laura Martin (Vice Chair)	- Parent.
Mrs. June Hughes	- L.A.
Mr. Graham Davies	- Community
Mr Mark Jones	- L.A.
Ms Ffion Owens	- L.A.
Ms Zoe Clarke	- Parent Governor
Ms Kim Richards	- Parent Governor
Mrs Fiona McCloskey-Jones	- Parent Governor
Vacancy	- Minor Authority
Mrs. Emma Jones	- Teacher Governor
Mrs. Wendy Cooke	- Staff Governor
Mr. Dylan Thomas	- Head Teacher
Simone Delaney	- Clerk

*The Governors meet every half term and the minutes are available for reading. Should you wish to ask Governors a question or have concerns about the school, please contact either the Head Teacher or Mr. Jon Bowcott (Chair), contact details available from the school office.*

## Ysgol Frongoch – Contact Details

Ysgol Frongoch Iau / Frongoch Junior School  
Rhyl Road / Ffordd Rhyl  
Denbigh / Dinbych  
Denbighshire / Sir Ddinbych  
LL16 3DP

Telephone / Ffon : 01745 812410

E:mail / E:bost : [frongoch@denbighshire.gov.uk](mailto:frongoch@denbighshire.gov.uk)

Website / Gwefan : [www.ysgolfrongoch.com](http://www.ysgolfrongoch.com)

Twitter: @YsgolFrongoch

## **Ysgol Frongoch – Basic Information**

Ysgol Frongoch is a community Junior (primary) School which was first established in 1877 on a site in Grove Road. In September 1985, the school was re-located to its present site, which had originally been a school for children with special needs, known as Ysgol y Dyffryn. The old school in Grove Road has subsequently been re-modelled to house the Magistrates Court.

Ysgol Frongoch traditionally has over 200 children from Year 3 to Year 6 and we endeavour to teach children in their specific year groups within mixed ability classes. However, from September 2024, Frongoch will have 7 classes with the following format:

Year 3: 2 separate classes

Year 4 and 5: 3 mixed year group classes

Year 6: 2 separate classes

Due to financial pressures on schools, it is likely that mixed year group classes will remain for the foreseeable future at Frongoch.

Please note that the following information is subject to change at any time.

## **Ysgol Frongoch – The School Day**

The school days starts slightly earlier than some schools – 8:45am. Children are asked to come into school upon their arrival on the school yard, if they are not attending breakfast club, and there are members of staff on duty outside from 8:35am.

School finishes at 3pm and children leave the school through the playground gates. The school hire out a room to an After School Club which is run by an external company called Snuggles which is based at the front of the school. If you would like any information about this provision, please contact the school office. The entrance to collect your children at the end of the club is through the main entrance.

The school does operate a daily Breakfast Club which is open to all pupils. The Club opens from 8:15am and children can have a healthy breakfast and drink; there is a selection of games/activities which are on offer to the children during this time. There is no cost for this session and children can come to sessions as they need to – no booking is necessary but a form will need to be initially completed which can be obtained from the school office. We also have a further Breakfast Club provision for parents who wish to leave their children at school earlier, which is open from 7.30am every morning. The charge for this is £1.50 every day and this then allows the children to have a breakfast during this time.

The school day is as follows:

<b>YEARS 3, 4+5</b>		<b>YEAR 6</b>	
Lessons:	8:45am – 10:30am	Lessons:	8:45am – 10:45am
Break:	10:30am – 10:45am	Break:	10:45am – 11am
Lessons:	10:45am – 11.50am	Lessons:	11am – 12.10pm
Lunch:	11.50am – 12:35pm	Lunch:	12.10pm – 12.55pm
Lessons:	12:40pm – 1:50pm	Lessons:	1pm – 2pm
Break:	1:45pm – 2pm	Break:	2pm -2:15pm
Lessons:	2pm – 3pm	Lessons:	2.10pm – 3pm

## **Ysgol Frongoch – Term Dates 2024-2025**

can be found in Appendix 1

## **Ysgol Frongoch – The School Site**

The school is situated on Rhyl Road and shares its site with Ysgol Twm o’r Nant, the Welsh medium primary school and also Ty’n Fron, the primary annexe of Ysgol Plas Brondyffryn.

The school provides quite spacious accommodation for its pupils having eight teaching areas, a hall/gymnasium, nurture room, wet working bay area, music room and several intervention areas. The school works in conjunction with Denbighshire Catering Services to offer school meals. Pupils dine in a purpose built canteen which is situated adjacent to the main school building at Ty’n Fron.

To alleviate the traffic congestion which is caused by having three schools on the same site, the authority has provided a car park for the use of parents which is adjacent to the main staff car park. We respectfully ask parents to make use of this facility at all times. Pupils also cross this car park to access the housing estates surrounding the school and parents are asked to drive and park with the utmost of caution at all times. The car park at the front of the school is for **staff use only please**. The front school gates are locked in the morning and at the end of the day during the school day to restrict the movement of vehicles and the gate can only be unlocked in exceptional circumstances and the vehicle will need an escort in at the start or end of the school day. The school has worked with the Local Authority to ensure pupils’ safety on site which includes the construction of a designated coloured pathway and fencing.

## **Ysgol Frongoch – Partnership with Parents**

The education and well being of your child is a ‘partnership’ between yourself and the school. We pride ourselves on our ‘Open Door Policy’. If you have any worries please come and see us or telephone/email if this is more convenient. Alternatively, if you would like to share good news with us, we would love to hear from you too. Please be aware we have a zero tolerance policy towards any aggressive or unreasonable behaviour. We treat everyone with respect and expect the same courtesy in return.

- **STAFF/PARENT CONTACT TIME**

Each teacher is available after school each day for parent contact. This time is for informal issues and more formal issues will need to be booked at a mutually convenient time for both parent/carer and member of staff.

- **REPORTS/OPEN AFTERNOONS**

In the first half term, we hold a drop in evening for all year group parents when parents are invited to come into the school to meet their child’s teacher and the teacher presents the year ahead to all parents. This is a chance to discuss expectations and look at curriculum content and you have the opportunity to ask any questions you are unsure of about the class routine.

At the end of October all parents are invited to an open evening to discuss your child’s progress. Another open evening will take place in the Spring Term. A mid-year report on your child’s progress will be prepared during the Spring term, with an end of year progress and attainment report being made available by the end of the Summer term. The report will be followed by an opportunity to discuss it if it is required. Governors report to Parents will be sent out at the end of July every year.

- **SCHOOL RECORDS**

Members of staff keep detailed records of every child’s progress and also keep samples of work. These records and samples are available during open evenings and are usually referred to at all parent/teacher discussions.



- **CONCERN**

We hope that all parents who feel concerned about their child's progress will contact the school. The school will react in a similar way if we feel there is concern about a pupil's progress or behaviour.

- **HOME/SCHOOL AGREEMENT**

The School has a Home/School Agreement which all parents receive a copy of on learners' entry to the school and should be within this prospectus pack – these agreements are a statutory requirement and once signed by yourself and your child, they should be returned to school where they will be kept in classes/office. All learners will have an opportunity to reread and sign at the start of every academic year. **School** has the responsibility to provide a broad balanced curriculum and to report your child's progress against this and to ensure your child reaches their full potential. An important commitment from us is that we will care for your child's safety and happiness and provide opportunities for you to be involved; **Parents and carers** have the responsibility to ensure your child comes to school regularly and on time, support our behavior, uniform and other school policies and to get involved in your child's school life through parent evenings and other events; **Pupils** have the responsibility to work to their best, maintain a high standard of self-discipline both in and out of the classroom, consider others and complete homework on time.

- **LETTERS/NEWSLETTERS**

In an attempt to become paperless, and working alongside our Eco-School status, we have a system where parents receive letters via email – please ensure the school office has your email address so that you will be added to the list. Other news alerts will also be sent via our Twitter feed and also our Facebook page. The school also uses Seesaw, an online app, to share achievements and further news. Our new website will re-launch in July 2024 and the address is [www.ysgolfrongoch.com](http://www.ysgolfrongoch.com). All information, including dates, can be seen here. If you still need clarification on any matter, then please contact the school office on 01745 812410.

- **Friends of Frongoch [P.T.A.]**

The school will be re-establishing a Friends of Frongoch group made up of parents and teachers in the coming year. This committee meets most terms to arrange events for pupils, which raise funds to provide the school with extra materials. These events also provide social opportunities for parents and families. All parents and staff are welcome to join – in fact your participation in this group is encouraged and appreciated by all, in the belief that many hands make light work. Information about the latest meeting can be obtained from the school office and the first meeting will be held in September.

### **Ysgol Frongoch – School Meals**

*Please note that all children are now eligible for Free school meals.*

- **MORNING SNACKS**

We are a 'Healthy School' and have are going to be re-establishing a fruit tuck shop available to all pupils on a daily basis. The cost of this is £1 a week or 30p a day to be paid via Parentpay. The children are responsible for choosing their own fruit and paying as part of their independent skills development and this is done on their way out to play at the start of the morning break. Any children bringing in their own snack are asked to bring only fruit or vegetables, in line with new legislation that only healthy snacks be eaten at breaktime.

### **Ysgol Frongoch – Admissions**

Pupils normally transfer to Ysgol Frongoch from Ysgol y Parc in the September following their seventh birthday. Parents of children in Year 2 of an infant school will be required to submit a parental preference

form when transferring to a junior school by November and will be informed by the Authority of their place by no later than 21<sup>st</sup> March. Further information regarding admission procedure may be found in the Schools Information Guide published annually. For admission at other times, parents are advised to contact Admissions on 01824 712622.

- **ADMISSION TO A SECONDARY SCHOOL**

Pupils normally transfer to Denbigh High School in the September following their eleventh birthday. The normal procedure is as follows:-

The Head of Education invites parents to express their preference of a secondary school for their child (October). A parental preference form is sent to each parent/guardian, and on each form there will be a list of secondary schools in the area. Parents are invited to request further information on the schools if they so require. They may then express a preference for any of the schools listed or may insert the name of another school should they prefer that school to those listed. Confirmation of acceptance is sent from the secondary school in mid-March. A more detailed explanation is available in the County Schools Information Document - copies available in the school office.

- **ADMISSION OF PUPILS WITH DISABILITIES**

The school has been adapted to enable pupils with disabilities to be admitted. There are external ramps and we have an accessible toilet. All admissions are the responsibility of the Local Education Authority. When a child with a physical disability is admitted to Ysgol Frongoch, staff will work in close conjunction with all external agencies involved to ensure a smooth transition. All pupils are treated equally at Ysgol Frongoch and we ensure that we:

1. promote equality of opportunity between disabled persons and other persons
2. eliminate discrimination that is unlawful under the Disability Discrimination Act (2005)
3. eliminate harassment of disabled persons that is related to their disabilities
4. promote positive attitudes towards disabled persons
5. encourage participation by disabled persons

- **ACCESSIBILITY PLAN**

The Disability Discrimination Act (2005) requires that all schools should plan to increase access to school for disabled pupils. At Ysgol Frongoch, we will endeavour to ensure that the school becomes more readily accessible to all learners, parents, teachers and visitors who may have physical disabilities.

- **INDUCTION DAY**

To facilitate the easy transfer of pupils from Infant to Junior and Junior to Secondary an Induction Day is held in late June/early July when pupils spend a day at their 'new' school getting to know staff and their new surroundings. Year 6 pupils have the opportunity to spend two or three days at Denbigh High School. The Year 3 teachers will visit the children on several occasions in their Year 2 classes to get to meet the children in their own environment. A more formal information evening is then organized at the beginning of July for parents/carers of the incoming Year 3 children to meet their child's new teacher. Information evenings for parent/carers of the incoming Year 4, 5 and 6 children will be held in the first few weeks of the Autumn term.

### **Ysgol Frongoch – School Transport**

The Authority provides free transport in the following cases:-

1. Infant, Primary or Junior School, if a child resides over two miles, from the nearest suitable school (measured by the shortest walking route);
2. a pupil is of statutory school age and the Authority considers the route to school to be hazardous;

3. a pupil attending their nearest suitable school requires transport on medical grounds and no appropriate public transport exists (such requests must be supported by written medical evidence from the pupil's medical consultant)
4. transport to an identified school is essential in the judgement of the Authority or in a pupil's statement of Special Educational Needs. This would normally be on medical or educational grounds (individual cases must be supported by a statement from a registered medical professional, an education professional, an education professional or registered social worker).

Further details are available in the County 'Schools Information Document'.

### **Ysgol Frongoch – Attendance**

Attending school **regularly** and **punctually** is important and may I remind you that parents are under a legal duty to send their children to school regularly. Parents should ensure that their children arrive at school on time, properly attired and in a condition to learn. Parents are expected to inform the school of the reason for a child's absence as soon as possible. This may be done by telephone, a note or a verbal message. As the school registers have to show whether an absence is authorised or unauthorised, the reason for the absence must be clearly given.

- **Family Holidays and Extended Trips Overseas During Term Time**

From September 2015, Denbighshire Education has worked on providing a Denbighshire wide attendance policy to include a consistent approach of all schools on authorising holidays and no holidays taken during term time will be authorised.

Parents who remove learners from school during the school day to visit the dentist, doctor or for a hospital appointment should ensure that the school is informed before hand where possible. Pupils who arrive after registration should report to the school office before going to their class room.

Attendance figures for every learner is shared with parents at Parents' Evening. We aim to support parents in being able to ensure their child's attendance is as good as possible.

The school works closely with the Educational Social Worker and monitors attendance and punctuality regularly.

### **Ysgol Frongoch – The Curriculum**

In accordance with Welsh Government policy, Ysgol Frongoch has worked hard to develop our vision and now implement the Curriculum For Wales. As always, all stakeholders have been asked to contribute at various stages and whilst constructing the Curriculum for our learners here at Frongoch, we have ensured that learner voice continues to drive our everyday learning. We have used the Welsh Government CFW guidance and have worked within our Denbigh Cluster [and beyond] and alongside the Regional Consortia GwE to develop our Curriculum to ensure the Curriculum Offer meets the needs of our learners. Please click on the following Link for Ysgol Frongoch's Curriculum offer: [link here to curriculum offer.](#)

The school has implemented the Digital Competency Framework and the school has six areas of learning:

- Expressive Arts
- Health and Wellbeing
- Humanities
- Languages, Literacy and Communication
- Mathematics and Numeracy
- Science and Technology

The content and nature of the work will be designed to suit the pupil's needs bearing in mind their age and stage of learning. As a school we aim to help each child to develop in the following ways:-

- a) to read fluently and accurately, with understanding, feeling and discrimination;
- b) to develop a legible style of handwriting and satisfactory standards of spelling, syntax, punctuation and usage;
- c) to communicate clearly and confidently in speech and writing, in ways appropriate for various occasions and purposes;
- d) to listen attentively and with understanding;
- e) to learn how to acquire information from various sources and to record information and findings in various ways;
- f) to understand the applications of mathematical ideas in various situations in the home, classroom, school and local area;
- g) to observe living and inanimate things, and to recognise characteristics such as pattern and order;
- h) to master basic scientific ideas;
- i) to investigate solutions and interpret evidence, to analyse and to solve problems;
- j) to develop awareness of self and sensitivity to others, acquire a set of moral values and the confidence to make and hold to moral judgements, and develop habits of self-discipline and acceptable behaviour;
- k) to know about geographical, historical and social aspects of the local environment and the national heritage, to be aware of other times and places, and to recognise links between local, national and international events;
- l) to acquire sufficient control of self or of tools, equipment and instruments, to be able to use music, drama and several forms of arts and crafts as means of expression;
- m) to develop agility and physical co-ordination, confidence in and through physical activity, and the ability to express feeling through movement.

Our objectives are:

- { to implement County policy statements and guidelines in all areas of the curriculum
- { to continue to develop a balanced and coherent curriculum with particular emphasis on the six areas of the curriculum i.e. language development, mathematical development, scientific development, personal and social development, aesthetic/creative development and physical development.
- { to continue to emphasise the development of skills, values, attitudes and concepts
- { to strengthen the existing links between the school and the community and the community and the school
- { to strengthen, through frequent participation, the links with our feeder infant school, the local high school and the neighbouring primary schools.

- **ORGANISATION OF THE CURRICULUM**

The curriculum is organised to give each child a balanced and structured approach to all areas of Learning. In order to cover all the areas of the curriculum we have opted for the topic method where pupils discuss and decide to follow a particular theme for a half or whole term. Skills coverage is planned for in all areas of Learning to ensure skills progression as learners move through the year groups.

The themes are reviewed and revised annually. Where a certain element does not fit into a theme - this is covered separately. Learner Voice is used to shape and drive what the children wish to learn about, as we strive to ensure our planning is based on what our children want to learn about.

Year 3 have an outdoor learning area which has been developed over the last few years and can be used to support learning under supervision where appropriate. Other Year groups have been developing the outdoor areas in and around their classrooms to allow for further Outdoor Learning to take place.

The school works hard to ensure your child's learning needs are met and this may at times include ability grouping within a year group.

- **WELSH AS A SECOND LANGUAGE**

The medium of instruction is English. There is a strong emphasis on the Welsh heritage and culture at the school and all children are taught Welsh as a second language. The children learn Welsh during specific Welsh lessons and are encouraged to develop patterns and everyday Welsh at various times of the school day- for instance during Helpwr Heddiw and by taking the dinner register. The children develop their reading and writing skills in Welsh and there is a strong emphasis on the Oracy element of Welsh as the children progress through the school. Criw Cymraeg is a Pupil Voice group which the children can become part of and this group meets regularly with our Welsh language coordinator to discuss and agree on various ways to develop Welsh at Frongoch. Criw Cymraeg take services, arrange cake sales and in the past have invited parents/carers into school for their Caffi Cymraeg.

We celebrate St. David's Day/Dydd Gwyl Dewi and participate in the Urdd Eisteddfod in as many competitions as possible. The children also learn the National Welsh Anthem. We are a bilingual school and look to every opportunity to use Welsh at an incidental level. The school, led by Criw Cymraeg, achieved the Bronze Cymraeg Campus award in 2019-2020 and aims to achieve the Silver award during the 2024/25 academic year.

- **COLLECTIVE WORSHIP**

According to the Education Reform Act, we are required to ensure that:

- a) all pupils take part in an act of collective worship every day
- b) such acts of worship may be as a whole school, or in other groups (except in religious groups)
- c) the majority of acts of collective worship in any school term shall be 'wholly or mainly of a broadly Christian character' and which 'reflect the broad traditions of Christian belief without being distinctive of any particular Christian denomination'.

Our aims of collective worship is to

- a) foster a sense of community and provide the opportunity to celebrate the value of the school community
- b) enrich the lives of all present
- c) enable the sharing of common emotions (such as love, joy, fear, forgiveness, respect)
- d) contribute towards spiritual and moral development.

Visitors from church and chapel, and possibly other religious communities, are invited to lead acts of collective worship.

In accordance with the legal requirements, parents have the right to withdraw their children from acts of collective worship. Those who may wish to do so are asked to discuss their concerns and the practical implications of withdrawal with the Headteacher.

- **RELIGION, VALUES AND ETHICS**

The change from Religious Education [RE] to Religion, Values and Ethics [RVE] reflects the expanded scope of Religious Education and ensures the legislation itself is clear that RVE includes non-religious philosophical views. Provision in the Act is linked to the term 'philosophical convictions' within the meaning of Article 2 Protocol 1 of the European Convention on Human Rights [A2P1]. Community schools such as Frongoch are required to ensure the provision of RVE within their Curriculum.

The right to withdraw in the Curriculum for Wales From September 2022- please note there will be no parental right to withdraw from RVE in respect of all learners up to and including year 6, as the Curriculum for Wales will be implemented by all primary schools and settings from this date.

- **HOMEWORK**

We reviewed our Homework arrangements over the course of the pandemic and received feedback from all stakeholders. All teachers give small amounts of homework to bolster and reinforce class work, with a focus being on using skills learnt at school in everyday life. Learner and family Health and Wellbeing form an important aspect of our Homework policy and activities are often based around family life and experiences. Pupils are also encouraged to do some research work from their own books or from books obtained from the Town Library. Parents are expected to encourage good reading habits and practice time tables which help to revive fundamental numeracy and literacy skills.

- **PROVISION FOR SPORT**

Children take part in a range of sports and other physical activities, such as football, netball, gymnastics, dance. We have excellent space and facilities and frequently host area sporting tournaments on our site. All pupils have at least one session per week, most will receive two per week and we ask learners to have the kit list below.

Swimming is also part of the curriculum and the children attend the local leisure centre under competent supervision. A voluntary contribution may be collected at the start of the swimming sessions to help meet the cost of hiring the pool. The school works hard to ensure and prioritise that all pupils leaving Year 6 are able to swim 25m and top up sessions are offered when needed to Year 6 pupils.

- **P.E. GAMES KIT**

On entering the school all pupils should have basic kit to enable them to take part in P.E. lessons.

**Boys:** Black shorts (or jogging bottoms during outside sessions in colder weather)  
Red T-shirt  
Sweatshirt or warm top suitable for outdoor games  
Boots suitable for outdoor games  
Trainers / pumps  
Swimming trunks - **Not swimming shorts**  
Towel for swimming

**Girls:** Black shorts (or jogging bottoms during outside sessions in colder weather)  
Red T-shirt  
Sweatshirt or warm top suitable for outdoor games  
Boots suitable for outdoor games  
Trainers / pumps  
Swimming costume  
Towel for swimming

- **ARRANGEMENTS FOR COMPLAINTS ABOUT THE SCHOOL**

The process to follow is:

1. Informal level: discussion with the class teacher/ Headteacher – still not satisfied?
2. Formal complaint: in writing to the Headteacher. If the complaint is about the Headteacher, please address this to the Chair of Governors - still not satisfied?
3. Formal complaint: again in writing to the Governing body complaints committee

If you would like a copy of the school's complaints procedures, please contact the office.

## **Ysgol Frongoch – Extra-Curricular Activities**

The children may participate in a variety of extra curricular activities which include Eco Club, Games Club, Art Club as well as coaching in singing, instrumental playing and reciting for the Urdd Eisteddfod.

The school has a strong tradition of running a series of progressive residential visits including possible visits to Glan Llyn and Plas Menai. The school will make all the necessary arrangements for these activities and parents will be informed of the availability of such extra-curricular activities; an extra information evening will be held before the visit.

- **EDUCATIONAL VISITS**

On entry to the school, all pupils will be given a form of consent to be filled in by parents. By completing the form (Form 1) the parent agrees to his/her child participating in recognised school activities off the site, but in the County or neighbouring area, for example environmental studies, swimming, joint activities with other schools etc. - where possible advanced information will be sent home with pupils. If the activity is out of the County, parents are asked to complete Form '2' a few days before the activity is to take place - detailed arrangements and level of supervision are set out on the form. The school completes all relevant paperwork via the Evolve system which is supported by DCC.

The Governors 'Charging and Remissions Policy' is detailed below:

Trips and other activities are organised by the school. We are allowed to ask for voluntary contributions from parents so these activities can continue. It is clear that without substantial voluntary contributions from parents these activities would have to cease. Under the guidelines of the L.E.A. the governors of the school have adopted the following policy:

\* namely that the governors may request voluntary contributions from parents and others and will make it clear that for activities, wholly or mainly in school time, children will not be excluded if no contribution is made, except in the cases of boarding and residential charges or optional extras.

- **INSURANCE**

Apart from the usual third party insurance cover provided by Denbighshire Education Authority the school does take out extra insurance cover for out of school activities. The cost of this insurance is included in the working out of voluntary contributions. Full details of the cover provided are available at the school. Parents may wish to take out their own additional insurance cover for sporting activities.

- **SAFETY & SECURITY**

The safety of the pupils is all important whilst in our care. Several members of staff supervise the children during playtimes and we ensure that basic safety rules are observed.

As mentioned in the Site details, the car park next to the school is to be used for all visitor parking. For pupil safety, the front car park is locked during start/end of the school day and only opened for deliveries. Once pupils arrive at the school playground, the playground gate will be locked at 8:45am and all pupils arriving after this time are requested to come to the main front door to be signed in by Mrs. Farley.

The school doors are locked after 8:45am and all visitors are requested to ring the bell outside the school's office.

Fire/lockdown drills are held every term. The fire alarms are tested every week as are the fire doors.

Risk assessments are carried out and are reviewed by staff and the Health and Safety sub-committee of the Governing Body.

## **Ysgol Frongoch – School Uniform**

The wearing of school uniform is **strongly encouraged**. It teaches pupils about good standards of dress and prepares them for the High School. The uniform is as follows:-

**Boys:** Grey Trousers/ shorts  
White Polo Shirt (logo, plain)  
School Sweatshirt (logo, red )  
School shoes (**not trainers**)

**Girls:** Grey Skirt/trousers/ Red Check cotton dress  
White Polo Shirt (logo, plain)  
School Sweatshirt (logo, red )  
School shoes (**not trainers**)

The wearing of jewellery is forbidden in school for safety reasons, however, stud earrings only may be worn provided the child is able to remove them for P.E.

- **LABELLING**

All items of clothing should be marked with your child's name. This will undoubtedly save you money in the long run and help us to return lost property quickly. Should your child lose any item, please contact your class teacher and/or school office and we will do our utmost to help.

### **Ysgol Frongoch – Additional Learning Needs**

Pupils identified as having Additional Learning Needs are given extra support within the classroom situation, or by being withdrawn for a specific intervention by a trained Teaching Assistant. The teacher in the school who has responsibility for this area is Ms Adele Gregory (ALNCO). The role has changed considerably over the last few years and as a result the school has developed an ALN team which comprises of the Head teacher and an experienced previous ALNCO [Mrs Emma Jones]. They all work collaboratively and with each Teaching Assistant to ensure the smooth running of ALN here at Frongoch. One member of the Governing Body has a special interest role in Additional Learning Needs. Parents are kept informed of developments and will be invited into school to meet with the school's ALNCO team and/or child's class teacher to review progress.

Pupils on the Additional Learning Needs register may have an Individual Development Plan [IDP]. This will describe the learner's ALN and set out what support will be given to help them learn.

#### Statement of Intent

The School is opposed to all forms of sexism, racism, xenophobia and homophobia, including those forms that are directed towards religious groups and communities, and against Travellers, refugees and asylum seekers. We respect the religious beliefs and practices of all members of staff, pupils and parents, and comply with all reasonable requests relating to religious observance and practice.

We believe that all children and adults associated with the school have an entitlement to access all opportunities the school provides, irrespective of race, gender, creed, ability or nationality.

#### Aims

The aims of Equal Opportunities at Ysgol Frongoch are to:

- Ensure that an inclusive ethos is established and maintained;
- Ensure that all pupils and staff are encouraged to reach their full potential;
- Protect the rights of all pupils and staff, parents, Governors and visitors to the School;
- Ensure that the School is a place where everyone - irrespective of their race, age, language, colour, gender, marital status, sexual orientation, size, religious or political beliefs, ethnic or national origin, previous occupation or disability - feels welcomed and valued;
- Prepare pupils for the challenges, choices and responsibilities of their living in a diverse society;



-Empower pupils to participate in their communities as active citizens who take responsibility for themselves and each other;

-Foster and encourage positive attitudes and behaviour towards members of the community whose race, sexuality or ability is different from their own.

The Governing Body is responsible for monitoring and reviewing this policy.

The school has updated its Strategic Equality Plan and amendments to the building have included ensuring a ramped access to fire doors are in place.

The school is committed to the ALN reform bill and further details about the ALN reform bill will be added on our website, [www.ysgolfrongoch.com](http://www.ysgolfrongoch.com) as they become available.

### **Ysgol Frongoch – Looked After Children**

The school liaises closely with social workers and the Local Education Department to ensure the educational needs of children who are looked after by Local Authorities are met effectively and that good provision is made for these pupils. The Headteacher is the member of staff designated for having responsibility for promoting the educational achievement of Looked After Children.

### **Ysgol Frongoch – Partnerships within the Community**

The school aims to work closely with many partners in the community in an attempt to enhance learning opportunities for the pupils. Partnerships can be found with neighbouring schools, sporting agencies and some local businesses where appropriate.

- **SCHOOL NURSE**

The school nurse is in regular contact with the school. If you feel that a problem exists which she should be aware of please contact the Headteacher.

- **Relationships and Sexuality Education**

RSE is a mandatory element and will be taught within each year group at Frongoch. Please note that there will be no Parental right to withdraw their child from RSE. For detailed information regarding our RSE policy, please follow the following link to view a parent leaflet and to read our policy on our website:

**[www.ysgolfrongoch.com](http://www.ysgolfrongoch.com)**

### **Ysgol Frongoch – Further Information**

Parents may, by prior arrangement, visit the school specifically to view documents and policies which they have a right to. Please make an appointment with the Headteacher. The policies and documents can all be viewed on the school's website also: [www.ysgolfrongoch.com](http://www.ysgolfrongoch.com)

## APPENDIX 1

### School Term Dates 2024-25

#### Autumn Term 2024

*Staff training day - Monday 2<sup>nd</sup> September*

*Staff training day – Tuesday 3<sup>rd</sup> September*

School opens for pupils - Wednesday 4<sup>th</sup> September

School closes for half term – Friday 25<sup>th</sup> October

School reopens – Monday 4<sup>th</sup> November

School closes for Christmas – Thursday 19<sup>th</sup> December

*Staff training day – Friday 20<sup>th</sup> December*

#### Spring Term 2025

*Staff training day – Monday 06<sup>th</sup> January*

School opens for pupils – Tuesday 07<sup>th</sup> January

School closes for half term – Friday 21<sup>st</sup> February

School reopens – Monday 03<sup>rd</sup> March

*Staff training day – Friday 26<sup>th</sup> March*

School closes for Easter – Friday 11<sup>th</sup> April

#### Summer Term 2025

School opens for pupils – Monday 28<sup>th</sup> April

*May Bank Holiday – Monday 05<sup>th</sup> May*

School closes for half term – Friday 23<sup>rd</sup> May

School reopens - Monday 02<sup>nd</sup> June

School closes for Summer – Friday 18<sup>th</sup> July

*Staff training day – Monday 21<sup>st</sup> July*